



Gallagher's Eatery & Pub 2011 Dining Room Agreement



Date of Event

Minimum Charges & Deposit

Paw Paw

There is no charge for exclusive use of a dining room for up to 3 hours during our normal business day. However, a group must spend a minimum on food and beverage (see below) plus pay sales tax (6%) and tip (18%). Advance payment of a nonrefundable \$100 deposit is required. The deposit will be applied to the final bill.

Dining Room Options:

Minimum for 3 hours of use

1) Dining Room	Occupancy 45-50	
	Luncheon (Start before 1pm)	\$ 100.00
	Dinner (Sun-Thurs)	\$ 400.00
	(Fri-Sat)	\$ 600.00
2) Patio	Seasonal Use Only	\$ 1,000.00

Cancellation: Deposits are nonrefundable. We will be happy to reschedule your event if your group is unable to make their scheduled date and time.

Menu Item Selection:

Groups of 20 or less may order directly from the menu upon arrival.

Groups of 21 or more must choose three meal items from the menu (for the guests to order from upon their arrival), the number and choices of appetizers from the menu, and, if possible, provide a final guest count one week in advance.

Name of Guest (Print, Please) _____

Signature of Guest _____ Date _____

Day & Date of Event: _____

Event Time: _____

No. of Guests: _____

Dining Room to Be Used: _____

Contact Person: _____

Company: _____

Telephone: _____

Fax: _____

Address: _____

Deposit Amount: _____ Date Paid _____

Cash__ Check__ Visa__ MC__ AMEX__ Diners__

Credit Card Number: _____

Exp. Date: _____

FOOD ARRANGEMENTS:

BAR ARRANGEMENTS:

ROOM LAYOUT:
(May be restricted based upon number of guests—One long table reduces number of seats available)

Gallagher's Mgr responsible for reservation:

Food Arrangements:

Entrée 1:

Entrée 2:

Entrée 3:

Entrée 4:

Would you like a salad option for \$1.99 with each meal? YES / NO

Would you like a mushroom and onion option for steaks for \$1.99 extra? YES / NO

Would you like table bread (multi-grain mini loaf or Irish soda bread) for \$1.99 each? YES / NO

Bar Arrangements: circle all that apply

Open Bar (if only up to certain amount please specify):

Cash Bar (separate checks for individuals ordering alcohol)

Beer and Wine Bar (please speak with a reservation manager to arrange types and quantities)

Champagne Toast (please speak with a reservation manager to arrange types and quantities)

Drink Tickets (how many for each guest 21 and older)

No alcohol is to be served

1st round on main tab

Non-Alcoholic on main tab

Name of Guest _____