

# Gallagher's Eatery & Pub

## Dining Room Agreement



Date of Event

### Minimum Charges & Deposit

Kalamazoo Fax 269-375-3413

Tel 269-372-7177

There is no charge for exclusive use of a dining room for dining for up to 3 hours during our normal business day. However, a group must spend a minimum on food and beverage (see below) plus pay sales tax (6%) and tip (18%). Advance payment of a nonrefundable deposit equal to one half the minimum expenditure is required and will be applied to the final bill. Additional fees may apply when room is used for meeting.

**Dining Room Options:**

	Sun—Thu Evening	Fri & Sat Evening
1) End Zone (can accommodate up to 45)	\$400	\$600
2) Coach's Corner (can accommodate up to 18)	\$200	\$250
3) Press Box (up to 30)	\$250	\$400
3) Patio (can accommodate up to 50)	\$500	\$800
4) Beer Garden (can accommodate up to 125)	\$500	\$800

*Weekday luncheon minimum \$100.00. Additional fees apply when room is used for a meeting.*

**Cancellation:** Deposits are nonrefundable. We will be happy to reschedule your event for another date and time.

**Menu Item Selection:**

**Groups of 20 or less** may order directly from the menu upon arrival.

**Groups of 21 or more** must choose three meal items from the menu (for the guests to order from upon their arrival), the number and choices of appetizers from the menu. If non-menu items are ordered, we must have an exact count of the non-menu item one week in advance.

Event Occasion? \_\_\_\_\_

Name of Guest (Print, Please) \_\_\_\_\_

Signature of Guest \_\_\_\_\_ Date \_\_\_\_\_

Day & Date of Event: \_\_\_\_\_

Event Time: \_\_\_\_\_

No. of Guests: \_\_\_\_\_

Dining Room to Be Used: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Deposit Amount: \_\_\_\_\_

Cash \_\_\_\_\_ Visa \_\_\_\_\_ MC \_\_\_\_\_ AMEX \_\_\_\_\_ Diners \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Code \_\_\_\_\_

Gallagher's Mgr responsible for reservation:

Appetizers and/or Party Trays:

Room Layout:  
 (may be restricted based upon number of guests (One long table reduces the number of seats available))

Individual tabs or one tab:

Food Arrangements:

Entrée 1:

Entrée 2:

Entrée 3:

Entrée 4:

Would you like a salad option for \$2.49 with each meal? YES / NO

Would you like a mushroom and onion option for steaks for \$1.99 extra? YES / NO

Would you like table bread (basket of four Irish soda bread rolls) for \$1.99 each? YES / NO

Bar Arrangements: circle all that apply

Open Bar (if only up to certain amount please specify):

Cash Bar (separate checks for individuals ordering alcohol)

Beer and Wine Bar (please speak with a reservation manager to arrange types and quantities)

Champagne Toast (please speak with a reservation manager to arrange types and quantities)

Drink Tickets (how many for each guest 21 and older)

No alcohol is to be served

1st round on main tab

Non-Alcoholic on main tab

Name of Guest \_\_\_\_\_